

## What does ParentPay do?

- enables you to pay for school meals, trips, school fund and other items such as revision guides
- enables quick and easy communication between school and parents via email
- offers a highly secure payment site
- gives you a history of all the payments you have made
- allows the merging of accounts if you have more than one girl at school
- emails a receipt of your payment to the email address you register

## How does ParentPay help you?

- gives you the freedom to make payments to school whenever and wherever you like
- ParentPay enables you to receive important communication from the school as soon as possible via email
- stops you having to write cheques or search for cash to send to school
- gives you peace of mind that your payment has been made safely and securely
- helps with budgeting; there is no waiting for cheques to clear
- enables you to monitor your daughter's purchases from our catering service

## How does ParentPay help our school?

- reduces the administrative time spent on banking procedures by offering a more efficient payment collection process
- allows prompt communication between the school and parents
- reduces paper 'waste' since letters can be sent by email rather than by post
- keeps accurate records of payments made to every service, including catering data, for every student
- payments do not bounce
- allows for easy and quick refunds to be made back to the payment card

## How do I get started?

- We will give your daughter an activation letter on her first day in school which will contain a personal activation username and password to enable you to login to ParentPay. There is a link from the school website. During the activation process you will be guided through changing your username and password to something more memorable; you can also merge your accounts if you have more than one girl at Torquay Girls' Grammar School.